



**Meghalaya Health Systems
Strengthening Project**
Government of Meghalaya



REQUEST FOR QUOTATION (RFQ)

Meghalaya Health Systems Strengthening (MHSS) Project, Meghalaya invites quotations from Qualified Bidders for Supplying the following items:

Lot	Description	Last Date & Time of Submission of quotations	Opening of Quotations
Lot# 1	Video Conference System Interactive	23rd May, 2022 on or before 4:00 PM	23rd May, 2022 at 4:30 PM
Lot# 2	Digital Whiteboard		
Lot# 3	All in One Desktops		
Lot# 4	Monitor with Display Port hub/Splitter		

Detailed Request for Quotation is available at www.nhmmeghalaya.nic.in – Notice Board – MHSSP Tenders The quotation must be submitted in a sealed envelope to The Project Director – Meghalaya Health Systems Strengthening Project (MHSSP), Directorate of Health Services, MHIS Building, 1st Floor, Red Hill Laitumkhrah, Shillong – 793003. Phone: 7005161416

Sd/-

**Ramkumar S, IAS
Project Director**

**Meghalaya Health Systems Strengthening Project
Department of Health & Family Welfare, GoM**

REQUEST FOR QUOTATIONS
Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Health Systems Strengthening Project (MHSSP), Department of Health & Family Welfare (DoHFW)*

Contract title: *Procurement of Video Conferencing Facility and other IT Equipment for Conference Room under MHSSP*

RFQ No: *GD-7*

S#	Description	Date & Time
1	Date of Issue of RFQ	2nd May, 2022
2	Last Date and Time of submission of RFQs	23rd May, 2022 at 1600 Hrs.
3	Opening of RFQs	23rd May, 2022 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016 revised November 2017, August 2018 and November 2020]



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



DHS/P-49/MHSSP/GD-7/2022-23

Date: 2nd May, 2022

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To,

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF VIDEO CONFERENCING FACILITY AND OTHER IT EQUIPMENT FOR THE CONFERENCE ROOM

Government of India has received funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan towards the cost of the project name **Meghalaya Health Systems Strengthening Project (MHSSP)**. **Department of Health & Family Welfare (DoHFW)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following items as per the lots mentioned below. The standard forms in this RFQ may be retyped for completion but the bidder is responsible for their accurate reproduction.

*Detailed Specifications are provided at Annexure I

Lot	Brief Description of the Goods*	Quantity	Delivery Period	Installation Required (Y/N)
Lot# 1	Video Conference System	1	Within 30 days	Yes
Lot# 2	Interactive Digital Whiteboard	1	Within 30 days	Yes
Lot# 3	All in One Desktops	1	Within 30 days	No
Lot# 4	Monitor with DisplayPort hub/Splitter	2	Within 30 days	No

***: bidder may apply for one or more Lots; however, they are requested to mention the Lot numbers they are bidding for and should meet the individual requirements of the Lot/s.**

Terms and Conditions

1. **Eligibility:** Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily

suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.nhmmeghalaya.nic.in for information of all Bidders. Bidders should regularly check on the website, for any amendments to the terms and conditions and for Award of Contract.

3. **Place of Delivery:** Office of Meghalaya Health Systems Strengthening Project (MHSSP), MHIS Building, 1st Floor; Directorate of Health Services, Red Hill, Laitumkrah, Shillong - 793003

4. **Quotation Price**

a. The bidder must mention the Lot that they are offering. However, the quantity offered should be 100% of the requirement for the quoted Lot. Corrections, if any, shall be valid only if they are signed or initialled by the person signing the Quotation.

b. Quotation should be placed in a single sealed envelope, clearly marked as **“Quotation for Office Equipment (LOT#) for MHSSP under DoHFW.”**

c. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.

d. Goods and Service Tax (GST) should be indicated separately.

e. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

f. The Prices shall be quoted in Indian Rupees only.

g. Bidder must expressly mention the Name/Brand/Model No and any other extra specifications/configurations etc of the items offered by them in the price schedule along with proper brochures. **Specification Brochures should be submitted along with the bid.**

h. The bidder must mention in detail about the product being offered in lieu of the specified specifications and not by simply mentioning “Complied”. Quotations with no proper technical specifications/catalogues are likely to be disqualified.

i. The bidder shall provide a declaration and shall demonstrate that the product/equipment being offered is of a model and make not more than two years old, i.e. the bidder should not offer an old stock product even if the same matches the specifications. The product should be a brand new one and should not have been ever used.

5. Qualification of Bidders

- a. Have the legal capacity to enter into a contract;
- b. Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c. Not have had the business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
- d. Is either an Original Equipment Manufacturer (OEM) of the offered product or an Authorised Dealer of the goods and services by the Manufacturer.

6. Documents Evidencing Qualification: Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent/Exemption Certificate.
 - b. Valid certificate of GST registration;
 - c. Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)/Valid Dealership Documents.
 - d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
 - f. Submission of Self-Declaration complying to point no. 4 (i)
7. **Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.
8. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. confirm to the terms and conditions and specifications.
- c. The Quotations would be evaluated lot wise; GST will not be taken into consideration while evaluating the quotations.
- d. presence of After Sales Service Centre/s in Shillong with qualified engineers/technicians; (bidder to submit the details of above along with their quotation)
- e. Any historical information, if required may be asked from the bidders during evaluation of quotes.
- f. The purchaser reserves the right to give more weightage to the product offered which is of the latest make and model.

9. Award of contract: The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price, compliance to the technical specifications and which are of latest make and model for that respective lot.

The announcement for this assignment will be published in

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease by 10 to 15 percent at the time of issuing the Purchase Order.
- b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).

9. Payment shall be made within 60 days after delivery of the goods, acceptance and installation.

10. Normal commercial warranty/ guarantee of minimum 2 year shall be applicable to the supplied equipment. (Extended warranty if required will be mentioned in the technical specifications.)

11. You are requested to provide your sealed quote latest by 1600 hours on 23rd May, 2022. Quotations that have been submitted on or before time will be opened at 1630 hours on 23rd May, 2022. Late quotes will be rejected.

12. We look forward to receiving your quotations and thank you for your interest in this project.



Name: Ram Kumar S, IAS

Address: MHSSP Office, Department of Health & Family Welfare, Red Hill, Laitumkhrach, Shillong - 793003

Tel. No.: 7005161416

Email: procurement.megh@meghssp.org

The document is digitally approved. Hence signature is not needed.

FORMAT OF QUOTATION *

Sl. No. ¹	Description of Goods	Specifications (Breakup as per Minimum Specifications Provided + Any other provided specifications)	Qty.	Unit	Quoted Unit Rate ² Lot wise at destination in INR	³ GST	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
						INR	In Figures	In Words
Lot # 1								
Lot # 2								
Lot # 3								
Lot # 3								
Total								

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications (Provided in Annexure A) for a total contract price of Rs..... (Amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations and it shall remain binding upon us and may be accepted at any time before it expires.

We also confirm that commercial warrantee/guarantee of _____ months shall apply to the offered goods.

¹ A bidder may offer for one or more than one lots.

² Any unconditional discounts if offered shall be specified in this column along with the unit rates.

³ Indicate each applicable tax separately.

Conformity and no reservations: We offer to supply the Goods, as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ.

We understand that you reserve the right to:

- a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and
- b. annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Suppliers.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: *[insert complete name of person duly authorized to sign the Quotation]*

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*



Meghalaya Health Systems Strengthening Project
World Bank Financed Project, Government of Meghalaya

WORK ORDER (SAMPLE)

Vendor Name & Address:		File No: DHS/P-49/MHSSP/GD-7/2022-23			
		Date:			
Enquiry No:		Ref no:			
Date:		Dated:			
You are hereby authorized to urgently arrange to supply the items indicated below:					
Nature of Work: Supply of					
SL.No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
Lot # 1					
Lot # 2					
Lot # 3					
Lot # 4					
			Total		
<u>Terms and Conditions</u>					
Tax:					
Place of supply and Installation:		Meghalaya Health Systems Strengthening Project (MHSSP), MHIS Building, 1 st Floor, Directorate of Health Services, Government of Meghalaya, Red Hill Road, Upper New Colony Shillong 793003, Meghalaya			
Reporting Officer:		Smt Mamta Rai, +91-700151614, procurement.megh@meghssp.org . The vendor is to intimate the Consignee at least three days before the delivery/installation			
Other Conditions:		1. Delivery Period:			
		2. Warranty/guarantee:			
		3. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above).			
		4. Payment shall be made within 60 days of delivery post installation & and acceptance of the goods/equipment			

Yours faithfully,

Ramkumar S, IAS
Project Director, MHSSP
Department of Health & Family Welfare, GoM

Annexure A

LOT 1 – Video Conference System – 1 No

Component	Sub-Component	Specifications
Display Unit (110 inches diagonal screen size) – 1 No.		
Cable bundle		
Camera and Microphone Array		
Display Unit	Display Type	UHD large Screen Display 4K, LED Backlit
		Resolution - 3,840 x 2,160
		Built-in Wi-Fi / Bluetooth
		Screen Type - Non Touch
		Screen size - 110 inches or higher
		Panel Technology: IPS-ADS
		Aspect Ratio - 16:9
		Brightness: 500 nits
		Operation Hours (Hours/Day): 16 x 7
		Response Time: 8ms
	Panel	Color gamut: NTSC 85%
		Dynamic CR: 100,000:1
		Installation Type: Portrait / Landscape
	Connectivity	Input- 3 x HDMI2.0, 2 x USB2.0, 1 x RS232C IN, 1 x RJ45
		Output - SPDIF 1, Phone Jack 1
	Hardware	Internal Memory-1.5GB RAM and 16GB Storage (EMMC)
		Wi-Fi - Built-in
		Bluetooth - Built-in (2.4GHz and 5GHz)
	Software	webOS/Android 9.0
	Power Supply	Built-in Power, AC: 230 V, 50 Hz
	Speaker	Built-in (min. 20W) 2*10W
Mounting Arrangement	Wall Mount	
Certifications	Safety- UL/CB	
	EMC- FCC Class "A" / CE	
	BIS Registration	
Accessory	Basic - Remote Controller(include battery 2ea), Power Cord	
Warranty	3 years (onsite)	
Camera Unit	Type	Smooth motorised pan & tilt
	Image Sensor	Sensor- Full HD CMOS/1/2.8" Sensor/2.14 MP (minimum), 1/2.8", CMOS, Effective Pixel: 2.07MP
	Focus	Focus - Auto and manual
	Zoom	Full-HD, 12X optical zoom, PTZ camera
	Resolutions	1080p resolution at 60 fps

Component	Sub-Component	Specifications	
Display Unit (110 inches diagonal screen size) – 1 No.			
Cable bundle			
Camera and Microphone Array			
	Pan & Tilt	Pan- 340 degrees, Tilt - 120 degrees	
	Field of View	Field of view - 72.5 degrees , 44.8° degrees (vertical)	
Audio Unit	Type & System Components	Audio Conference microphone, speaker and Wireless Receiver & Bluetooth.	
Microphone Array		Built in four omnidirectional microphones forma ring array,360° omnidirectional pickup with Full duplex echo cancellation Noise suppression	
		Modulation	Efficient bandwidth Modulation Format.
		Frequency Range	100Hz~8kHz
		Microphone coverage	360-degree or better.
		Reverberation time	< 0.5 seconds or better.
		Pickup	Up to 10 ft radial or better.
		Audio Features	Automatic Echo Cancellation, Automatic Gain Control, Automatic Noise reduction, Automatic Non Linear Processing, Automatic Level Control, Automatic Microphone Equalizer.
Speaker Array	Channel	4 Channel or higher	
	Output power	2*15W=30W or higher	
	FrequencyResponse	Frequency bandwidth- 150Hz-18kHz	
	Speaker Driver	Driver size of 2"x4 or higher	
	Impedance	4 Ohm 10W or higher	
	Input(function)	USB/RCA/Bluetooth 5.0/optical ports	
	Power	Power consumption of AC~100-245V, 50/60Hz	
Interoperability & Application Support	Accessories	It should be comes with manual, remote control, Audio cable, Adaptor,wall mount screw,Stand pad, Left and right connector cables	
		Microsoft Lync and Skype for Business certification, including Skype for Business Online	
		IBM Sametime support	
		Zoom Meetings Interoperability	
		Microsoft Office Communications Server integration	
		Microsoft ICE support	
Cable Bundle		As per requirement in the room setup using industry standard cables	
Certification		ISO 9001:2015, ISO 14001:2015, ISO 27001:2013, Certificate of incorporation for last 10 years, MAF specific to this tender, MII, Datasheet and Dedicated/toll free telephone no. for service support with escalation matrix	
Warranty		3 Years (on site)	

LOT 2 - Interactive Digital Whiteboard - 1 No

Interactive Digital Whiteboard	Screen Type	65 Inches Diagonal IPS Display Anti-Glare, LED
		16:9 Aspect Ratio
		3840 x 2160 Ultra HD Landscape Display
		Screen Size: 65" or Higher
		Native Resolution: 3840 x 2160 (UHD)
		Brightness : Minimum 350cd/m2 with Interactive and protection Glass
		Contrast Ratio : 1,100:1 or Higher
		Viewing Angle(H x V): 178 x 178
		Air Gap Between LCD Module & Glass: Minimum 1 mm or less
		Surface Treatment: Anti-glare treatment
		Protection Glass Thickness: 4T (Anti-Glare) or Higher
	Connectivity (In & Out)	Min Input ports : HDMI-3, USB(3.0)-3, USB-(2,0)-2, OPS Slot-1, RGB-1, LAN-1, SPDIF-1 or Higher

		Min Output Ports : Audio-1(Audio out to connect additional Speakers if required) External Control: Rs-232
Power		Power Supply: 100-240v, 50/60Hz; Built In Power; Power Consumption: Typ/Max of 180W/300W
Sound		Built-in Speaker 2 x 10 W
Mount		Standard Mount Interface (Requirement of Backstand at the place of installation as per room design)
Touch Specifications		Built in Touch type: IR spread /P Cap/Incell/Inglass,
		Multi-Touch Points: Max 20 Points/Max 10 Writing
		Response Time: 60ms, Interface : USB 2.0
		Touch Accuracy: ±1.5mm or less
OS & System Support		Built in Standard OS : Android 8.0 or better
		Panel System on Chip: Minimum Internal Memory 32GB, Hisi 811, Dual core A73 + Dual core A53,DDR (3GB)or higher
		OS Support - Windows7/8/10/11 /Linux/Mac/Android
Accessory		Power Cord 3-5 M
		USB Cables (Type A, Type B) – 5-10 M HDMI Cable – 3-5 M
		Writing Pen/Stylus – 2 pc Remote Control Wifi Module
Features		Interactive Features: • White Board & Standard Interactive features, • Writing, Pen, • Palm Eraser, • Screen Capture, • Storage, • Tool Bar, • Air Class for Online test/Quiz, • USB Block feature for safety, • Dual Pen support, • Bluetooth connectivity
		Google CTS: Compatible/Approved to smooth interface
		Media share: Screen Share/Mira cast to Connect TAB/Mobile, Web Browser ,Wi-Fi
		HEVC Decoder : For zoomed in various documents, images,& Videos can be displayed without any distortion
		PCB Protective Coating : Conformal Coating on PCB to prevent from Humidity , Dust & Iron Particles
Certifications		Product Quality Certifications: UL, FCC Class A/B, BIS, CB, ROHS
Warranty		3 Years (on site)

Lot 3 - All in One Desktop – 1 No

Type	All in One PC
Processor	11th Generation Intel® Core™ i7 Processor (8 Cores / 16 Threads, 2.5 - 4.9 GHz, 12 MB Cache)
RAM	8 GB DDR4-3200 SDRAM
Memory Slots	2 SODIMM
Graphics	NVIDIA® GeForce® GTX 1650 4 GB GDDR5 dedicated
Display	24 inches diagonal, FHD (1920 x 1080), IPS, three-sided micro-edge, anti-glare, 250 nits
Hard Drive	512 GB PCIe M.2. SSD + 1 TB SATA HDD
Keyboard	USB Wired keyboard and mouse combo or higher
Ports	Minimum 4 Ports including HDMI Port

Communications	Network interface - Integrated 10/100/1000 GbE LAN
	Wireless 802.11a/b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 5.2 combo
Camera	720p HD
UPS	Power Backup with 1100 VA / 660-Watt Output Capacity/Surge Protection/ 75 min. @ 100W Run Time Load
OS	Windows 10 64bit Professional including MS Office 2019 or higher perpetual licnese
Media Devices	Audio features - Dual 2 W speakers

Lot 4 – Monitor with DisplayPort hub/Splitter – 2 Nos

Monitor	Type	Heigh adjustable FHD Monitor
	Screen Size	24 inches, 16:9 Aspect Ratio, 1920 x 1080 (FHD),
		Non-glare Surface Display, Anti-Glare etc.
	Connection Type	DP, HDMI
	Weight	3.5-7.5Kgs
DisplayPort hub/Splitter	Type	HDMI to HDMI Multi Display Port Hub (Single Connection to Multiple Outputs) Monitor Splitter
	Number Required	2 Nos
	Device Type	1 to 4 Video Input to Output 4* Display Port HDMI to HDMI Splitter
Warranty		3 Years (on site)